



**Open Report on behalf of Andrew Crookham,  
Deputy Chief Executive & Executive Director - Resources**

Report to:	<b>Overview and Scrutiny Management Board</b>
Date:	<b>26 October 2023</b>
Subject:	<b>Overview and Scrutiny Management Board Work Programme</b>

**Summary:**

This item informs the Board of its current work programme for 2023/24.

**Actions Required:**

This item is for information only.

## **1. Background**

### Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

### Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

## **2. Conclusion**

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2023/24, which is attached at Appendix A to this report.

## **3. Consultation**

### **a) Risks and Impact Analysis**

Not Applicable

#### 4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Key Decisions

#### 5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at [nigel.west@lincolnshire.gov.uk](mailto:nigel.west@lincolnshire.gov.uk) and Kiara Chatziioannou, Scrutiny Officer, who can be contacted on 07500571868 or by e-mail at [Kiara.Chatziioannou@lincolnshire.gov.uk](mailto:Kiara.Chatziioannou@lincolnshire.gov.uk).

**OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

<b>26 October 2023</b>			
	<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<b>1.</b>	Publication of Infrastructure Funding Statement	Brendan Gallagher, Principal Planning Officer – Infrastructure	Pre-Decision Scrutiny (Leader decision between 6 and 10 November 2023)
<b>2.</b>	Lincolnshire County Council Language Services	Andrew Hancey, Head of Business Support Matt Moore, Commercial and Procurement Officer	Pre-Decision Scrutiny (Leader decision between 30 October – 9 November 2023)
<b>3.</b>	HR Admin & Payroll Services	Sophie Reeve, Assistant Director - Commercial	Pre-decision Scrutiny (Executive Councillor decision between 6 – 30 November 2023)
<b>4.</b>	People Management Update - Quarter 1	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
<b>5.</b>	Overview and Scrutiny Work Programmes: <ul style="list-style-type: none"> <li>• Adults and Community Wellbeing Scrutiny Committee</li> <li>• Health Scrutiny Committee</li> </ul>	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny
<b>6.</b>	Property Rationalisation -EXEMPT-	Dave Pennington, Head of Property Development Tina Shaw, Senior Project Manager-Corporate Property	Pre-Decision Scrutiny (Leader & Executive Councillor decision between 7 to 13 November 2023)

<b>30 November 2023</b>			
<b>Item</b>		<b>Contributor</b>	<b>Purpose</b>
<b>1.</b>	Deepings Leisure Centre	Jayne Sowerby-Warrington, Assistant Director - Corporate Property	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
<b>2.</b>	Corporate Plan Success Framework 2023/24 – Quarter 2	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
<b>3.</b>	People Management Update - Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
<b>4.</b>	Revenue Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
<b>5.</b>	Capital Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
<b>6.</b>	Treasury Management Performance 2023/24 - Quarter 2 to 30 September 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
<b>7.</b>	Health and Safety Annual Report 2022/23	Fraser Shooter, Health and Safety Team Leader	Performance Scrutiny
<b>8.</b>	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>• Children and Young People Scrutiny Committee</li> <li>• Public Protection and Communities Scrutiny Committee</li> </ul>	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

<b>21 December 2023</b>			
<b>Item</b>		<b>Contributor</b>	<b>Purpose</b>
<b>1.</b>	Council Budget 2024/25	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 9 Jan 2024)
<b>2.</b>	Proposals for Scrutiny Reviews - Responses by Scrutiny Committees	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Scrutiny
<b>3.</b>	Overview and Scrutiny Work Programmes	Cllr Ian Carrington, Chairman of Environment	Performance Scrutiny

<b>21 December 2023</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<ul style="list-style-type: none"> <li>Environment and Economy Scrutiny Committee</li> <li>Highways and Transport Scrutiny Committee</li> </ul>	and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	

<b>25 January 2024</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
1. Council Budget 2024/25	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
2. Service Revenue and Capital Budget Proposals 2024/25	Adam Hopley, Strategic Finance Lead – Corporate	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
3. Legal Services Company Update	Chief Legal Officer	Performance Scrutiny
4. Future IT Service Delivery Model	David Matthewman, Chief Information Officer	Pre-Decision Scrutiny (Executive decision on 6 February 2024)
5. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>Adults and Community Wellbeing Scrutiny Committee</li> <li>Health Scrutiny Committee</li> </ul>	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

<b>29 February 2024</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
1. Corporate Plan Success Framework 2023-2024 – Quarter 3	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
2. People Management Update - Quarter 3	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
3. Revenue Budget Monitoring Report 2023/24 – Quarter 3 to 31 December 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)

<b>29 February 2024</b>			
	<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<b>4.</b>	Capital Budget Monitoring Report 2023/24 – Quarter 3 to 31 December 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 March 2024)
<b>5.</b>	Treasury Management Performance Quarter 3 to 31 December 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
<b>6.</b>	Treasury Management Strategy Statement and Annual Investment Strategy 2024/25	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Pre-Decision Scrutiny (Executive Councillor Decision between TBC March 2024)
<b>7.</b>	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>• Children and Young People Scrutiny Committee</li> <li>• Public Protection and Communities Scrutiny Committee</li> </ul>	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

<b>28 March 2024</b>			
	<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<b>1.</b>	Transformation Programme Update	Clare Rowley, Head of Transformation Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny
<b>2.</b>	Property Services Contract Year Seven Report	Stuart Wright, Contract Manager - Corporate Property	Performance Scrutiny
<b>3.</b>	Update on IMT Services - Project Portfolio	Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny
<b>4.</b>	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>• Environment and Economy Scrutiny Committee</li> <li>• Highways and Transport Scrutiny Committee</li> </ul>	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

<b>28 March 2024</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
<ul style="list-style-type: none"> <li>Flood and Water Management Scrutiny Committee</li> </ul>	Cllr Tom Ashton, Chairman of Flood and Water Management Scrutiny Committee	

<b>25 April 2024</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
1. Overview and Scrutiny Annual Report 2023-24	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny
2. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>Adults and Community Wellbeing Scrutiny Committee</li> <li>Health Scrutiny Committee</li> </ul>	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

<b>30 May 2024</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
1. People Management Update - Quarter 4	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
2. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>Children and Young People Scrutiny Committee</li> <li>Public Protection and Communities Scrutiny Committee</li> </ul>	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

<b>27 June 2024</b>		
<b>Item</b>	<b>Contributor</b>	<b>Purpose</b>
1. Corporate Plan Success Framework 2023/24 – Quarter 4	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 2 July 2024)
2. Review of Financial Performance 2023/24	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 2 July 2024)

27 June 2024		
Item	Contributor	Purpose
3. Treasury Management Annual Report 2023/24	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
4. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> <li>• Environment and Economy Scrutiny Committee</li> <li>• Highways and Transport Scrutiny Committee</li> </ul>	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

For more information about the work of the Overview and Scrutiny Management Board please contact Kiara Chatziioannou, Scrutiny Officer, on 07500571868 or by e-mail at [Kiara.Chatziioannou@lincolnshire.gov.uk](mailto:Kiara.Chatziioannou@lincolnshire.gov.uk)



**FORWARD PLAN OF KEY DECISIONS FROM 01 NOVEMBER 2023**

PUBLISH DATE 02 OCTOBER 2023

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I029533	The Maples Short Breaks Provision - Re-commissioning	Open	Executive Councillor: Children's Services, Community Safety, Procurement and Migration Between 30 Oct 2023 and 3 Nov 2023	Parents and Carers, and service users Children and Young People Scrutiny Committee	Reports	Programme Manager - Children's Services (SEND) E-mail: <a href="mailto:eileen.mcmorrow@lincolnshire.gov.uk">eileen.mcmorrow@lincolnshire.gov.uk</a>	All Divisions
I030320 New!	Control System Replacement	Open	Executive Councillor: : Fire & Rescue and Cultural Services Between 3 Nov 2023 and 24 Nov 2023	Public Protection and Communities Scrutiny Committee Corporate Leadership Team Chief Legal Officer Commercial Board Informal Executive	Reports	Assistant Chief Fire Officer E-mail: <a href="mailto:steve.topham@lincolnshire.gov.uk">steve.topham@lincolnshire.gov.uk</a>	N/A
I030312 New!	Re-Procurement of Lincolnshire Fire and Rescue Fleet Maintenance Services	Open	Executive Councillor: Fire & Rescue and Cultural Services Between 6 Nov 2023 and 10 Nov 2023	Public Protection and Communities Scrutiny Committee	Reports	Senior Procurement and Commercial Officer E-mail: <a href="mailto:fiona.fielding@lincolnshire.gov.uk">fiona.fielding@lincolnshire.gov.uk</a>	N/A
I030151	Future funding for Citizens Advice Lincolnshire	Open	Executive 7 Nov 2023	Public Protection Scrutiny Committee Commissioners in District Councils Lincolnshire ICB	Reports	Assistant Director, Prevention & Early Intervention Email: <a href="mailto:anne-marie.scott@lincolnshire.gov.uk">anne-marie.scott@lincolnshire.gov.uk</a>	All Divisions

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I029251	Highway Works, Professional Services and Traffic Signals Contract Extension	Exempt	Executive 7 November 2023	Place DLT Highways and Transport Scrutiny Committee (30 October 2023)	Reports	Head of Highways, Client and Contract Management E-mail: <a href="mailto:jonathan.evans@lincolnshire.gov.uk">jonathan.evans@lincolnshire.gov.uk</a>	All Divisions
I030186	Myle Cross & Cherry Willingham Refurbishment - Alternate Provision	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 1 Dec 2023 and 15 Dec 2023	Executive Councillor for Children's Services, Community Safety, Procurement and Migration, Children and Young People Scrutiny Committee, Children's Services, Legal Services, Property Services	Exempt Report	Children's Service Strategic Commissioning Manager Tel: 01522 554053 Email: <a href="mailto:mark.rainey@lincolnshire.gov.uk">mark.rainey@lincolnshire.gov.uk</a>	All Divisions/ Birchwood
I030411 New!	Primary School Mobile Replacement Scheme	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 1 Dec 2023 and 15 Dec 2023	Children and Young People Scrutiny Committee	Exempt Report	Head of Property Development E-mail: <a href="mailto:dave.pennington@lincolnshire.gov.uk">dave.pennington@lincolnshire.gov.uk</a>	All Divisions
I030410 New!	Welton William Farr - New Sixth Form Block and Dining Remodelling	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 1 Dec 2023 and 15 Dec 2023	Children and Young People Scrutiny Committee	Exempt Report	Head of Property Development E-mail: <a href="mailto:dave.pennington@lincolnshire.gov.uk">dave.pennington@lincolnshire.gov.uk</a>	Welton Rural

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I029445	Waste Transfer Station Improvements	Open	Executive Councillor: Waste and Trading Standards Between 4 Dec 2023 and 8 Dec 2023	Environment and Economy Scrutiny Committee	Report	Head of Waste E-mail: <a href="mailto:mike.reed@lincolnshire.gov.uk">mike.reed@lincolnshire.gov.uk</a>	All Divisions

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I030085 New!	Deepings Leisure Centre	Open	Executive 5 Dec 2023	Overview and Scrutiny Management Board	Reports	Assistant Director - Corporate Property E-mail: <a href="mailto:jayne.sowerby-warrington@lincolnshire.gov.uk">jayne.sowerby-warrington@lincolnshire.gov.uk</a>	Deepings East; Deepings West and Rural
I029631	Wellbeing Service Recommissioning	Open	Executive 5 Dec 2023	Adults and Community Wellbeing Scrutiny Committee	Reports	Programme Manager E-mail: <a href="mailto:sean.johnson@lincolnshire.gov.uk">sean.johnson@lincolnshire.gov.uk</a>	All Divisions
I030084	Lincolnshire Secure Unit (LSU) Catering Service	Open	Executive Councillor: Children's Services, Community Safety, Procurement and Migration  Between 8 Dec 2023 and 15 Dec 2023	Executive Councillor for Children's Services, Community Safety, Procurement and Migration Children and Young People Scrutiny Committee LSU Staff Legal Services	Reports	Children's Services Strategic Commissioning Manager E-mail: <a href="mailto:mark.rainey@lincolnshire.gov.uk">mark.rainey@lincolnshire.gov.uk</a>	All Divisions
I029249	Highways Infrastructure Asset Management Plan 2023	Open	Executive Councillor: Highways, Transport and IT  Between 13 Dec 2023 and 21 Dec 2023	Place LT Highways and Transport Scrutiny Committee (11 December 2023)	Reports	Head of Highways, Client and Contract Management E-mail: <a href="mailto:jonathan.evans@lincolnshire.gov.uk">jonathan.evans@lincolnshire.gov.uk</a>	All Divisions
I029248	Highways Infrastructure Asset Management Policy	Open	Executive Councillor: Highways, Transport and IT  Between 13 Dec 2023 and 21 Dec 2023	Place DLT Highways and Transport Scrutiny Committee (11 December 2023)	Reports	Head of Highways, Client and Contract Management E-mail: <a href="mailto:jonathan.evans@lincolnshire.gov.uk">jonathan.evans@lincolnshire.gov.uk</a>	All Divisions

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I030209 New!	LCC Coronial Toxicology Services	Open	Executive Councillor: NHS Liaison, Integrated Care System, Registration and Coroners Between 15 Dec 2023 and 22 Dec 2023	Public Protection and Communities Scrutiny Committee – 12 December 2023	Reports	Senior Commercial & Procurement Officer E-mail: <a href="mailto:emma.gold@lincolnshire.gov.uk">emma.gold@lincolnshire.gov.uk</a>	All Divisions
I030292 New!	Council Budget 2024/25	Open	Executive 9 Jan 2024	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance E-mail: <a href="mailto:michelle.grady@lincolnshire.gov.uk">michelle.grady@lincolnshire.gov.uk</a>	All Divisions
I030025	Local Electric Vehicle Infrastructure (LEVI) Pilot - Contract Procurement	Exempt	Executive Councillor: Highways, Transport and IT  Between 22 Jan 2024 and 29 Jan 2024	Environment and Economy Scrutiny Committee (28 November 2023) Affected Local Members Relevant Officers	Reports	Senior Commissioning Officer <a href="mailto:tanya.vaughan@lincolnshire.gov.uk">tanya.vaughan@lincolnshire.gov.uk</a>	Birchwood; Boston Coastal; Boston North; Boston Rural; Boston South; Boston West; Boultham; Carholme; Hartsholme; Horncastle and the Keals; Skegness North; Skegness South; Sleaford; St Giles; Stamford East; Stamford West

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I030126	Education Provision Planning	Exempt	Executive Councillor: Children's Services, Community Safety, Procurement and Migration  Between 23 Oct 2023 and 27 Oct 2023	Children and Young People Scrutiny Committee	Reports	Interim Head of Capital Reform and Education Sufficiency E-mail: <a href="mailto:matthew.clayton@lincolnshire.gov.uk">matthew.clayton@lincolnshire.gov.uk</a>	All Divisions
I030233 New!	Saxilby Primary School - three Class Extension	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 27 Oct 2023 and 3 Nov 2023	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: <a href="mailto:dave.pennington@lincolnshire.gov.uk">dave.pennington@lincolnshire.gov.uk</a>	Nettleham and Saxilby
I030207 New!	CYP Online Mental Health Support	Open	Executive Councillor: Children's Services, Community Safety, Procurement and Migration Between 27 Oct 2023 and 3 Nov 2023	Children's DLT Children's Executive DLT Commissioning and Commercial Board Children and Young People Scrutiny Committee	Reports	Commissioning Manager - Children's Mental Health, LD and Autism E-mail: <a href="mailto:Kevin.johnson@lincolnshire.gov.uk">Kevin.johnson@lincolnshire.gov.uk</a>	All Divisions
I028654	Gosberton House Academy - New Block Extension and External Works as part of the SEND Building Communities of Specialist Provision Strategy	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning)  Between 22 Jan 2024 and 26 Jan 2024	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: <a href="mailto:dave.pennington@lincolnshire.gov.uk">dave.pennington@lincolnshire.gov.uk</a>	

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I030293 New!	Council Budget 2024/25	Open	Executive 6 Feb 2024	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance E-mail: <a href="mailto:michelle.grady@lincolnshire.gov.uk">michelle.grady@lincolnshire.gov.uk</a>	All Divisions
I030272 New!	Future IT Service Delivery Model	Open	Executive 6 Feb 2024	Corporate Leadership Team Informal Executive Overview and Scrutiny Management Board Leader of the Council Executive Councillor for Highways, Transport and IT	Reports	Chief Information Officer E-mail: <a href="mailto:david.matthewman@lincolnshire.gov.uk">david.matthewman@lincolnshire.gov.uk</a>	N/A
I030476 New!	Property Rationalisation	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning & Executive Councillor for People Management, Legal and Corporate Property) Between 7 to 13 November 2023.	Overview and Scrutiny Management Board	Exempt Reports	Head of Property Development E-mail: <a href="mailto:dave.pennington@lincolnshire.gov.uk">dave.pennington@lincolnshire.gov.uk</a>	N/A
I030234	Orchard House B - Refurbishment of Orchard House B and demolition of the BMU	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning & Executive Councillor for People Management, Legal and Corporate Property) Between 7 to 13 November 2023.	Overview and Scrutiny Management Board	Exempt Reports	Head of Property Development Email: <a href="mailto:dave.pennington@lincolnshire.gov.uk">dave.pennington@lincolnshire.gov.uk</a> .	N/A

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